

PERSONAL INFORMATION

Ardita Keraj (Korriku)



📍 Rruga "Mikel Maruli" Tirane, Albania

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✉ korrikuardita@gmail.com

Sex Female | Date of birth 13/09/1988 | Nationality Albanian

WORK EXPERIENCE

June 2019 - Actually

Project Manager

Community Centre Little Angels - SHKEJ www.shkej.org

Responsible for coordination and completion of projects on time within budget and within scope. Oversee all aspects of projects. Set deadlines, assign responsibilities and monitor and summarize progress of project. Prepare reports for upper management and donors.

January 2019 – May 2019

Psychologist

Community Centre Little Angels – SHKEJ www.shkej.org

Responsible for the psycho-emotional evaluation and support of children and parents, mainly mothers of children from marginalized who receive services at CCLA.

November 2015- December
2018

Educational Operator

Community Centre Little Angels - SHKEJ www.shkej.org

Responsible for running the daily activities of the centre with different children target group such as Roma, Egyptian and vulnerable ones to facilitate rehabilitation and their social integration.

March 2016- Actually

Online Counselling Expert

Foundation Together Albania , www.nukjevetem.al

Online counsellor for psychological problems in youth and adults

February 2014- July 2015

Lecturer

University of Tirana, Faculty of Social Science - Department of Pedagogy and Psychology

- Lecturer of Motivation Psychology, Training and Development

January 2013- December 2013

School Psychologist

Regional Directory of Education in Tirana - Ministry of Education and Sport

- Responsible to assist children and youth to succeed in academic career, behavioural, social and emotional aspects

September - December 2012

Educational OperatorCommunity Center Eden – SHKEJ www.shkej.org

Responsible for running the daily activities of the center with different children target group such as Roma, Egyptian and vulnerable ones to facilitate rehabilitation and their social integration.

September 2010-March 2011

Occupational Therapist“Jete ne zhvillim” Daily Centre, Caritas Albania www.caritasalbania.org

- Teaching new skills to children with mental disabilities to perform daily functions and to help in their social integration.

EDUCATION AND TRAINING

March 2015 – April 2018

Specialisation in CBTAlbanian Association For Cognitive Behavioural Therapy www.aacbt.al

2010 - 2012

MSc. Clinical Psychology of Nurturing and Relations

Grade-9.8

University of Tirana, Faculty of Social Science, Department of Psychology

2007 - 2010

Ba. in Psychology

Grade-9.23

University of Tirana, Faculty of Social Science, Department of Psychology

PERSONAL SKILLS

Mother tongue(s)

Albanian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	B2	B2	B2
	IELTS				
Italian	C1	C1	B2	B2	B2
	CELI				

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

- Communication skills** Excellent communication and negotiation skills gained through my experience as School Psychologist, different presentations during university courses as well as in several counselling session with children and parents and in delivering capacity building activities. Committed to team work and great spirit of initiative.
- Organisational / managerial skills**
- Leadership (responsible for a group of 8-10 children during the experience as Occupational Therapist and Educational Operator)
 - Human skills (the ability to interact effectively with children, youth and adult, during the works experience)
 - Conceptual skills (strong analytical skills, delivering narrative reports, writing plans about school and children needs, resolve problems creatively respecting children rights and convention)
- Computer skills** Very good command of Microsoft Office™ tools
Good command of SPSS-19

ADDITIONAL INFORMATION

- Seminars**
- Workshop on “Fundraising: communication, community and strategy” ERSTE Foundation, November 2017, Vienna
 - Training on “Learning Disabilities and Dyslectic Disorder” by Moshe Landsman, 14-15 June 2017
 - Training on “Logical Frame Approach” by TACSO Office Albania, 8-10 February 2017
 - Moto pedagogy & Psychomotor 48 hours, AVSI & Training Centre Kardinal Mikel Koliqi & International Centre for Solidarity , 2012
 - Emotional Vampires at work, family and relationship. Why do we tolerate them? University of America, Tirana, 2011
 - Psychological perspective on couple relationship. University of America, Tirana, 2011
 - Leadership & Citizenship, British Council Albania, 2007
 - Project Management, British Council Albania, 2007